



International Training

INSTRUCTOR TRAINER APPLICATION

Directions: Application must be submitted to First Response HQ with all supporting documentation for approval prior to training.

Planned Program Dates: _____ Location: _____

Candidate Information (Please print clearly.)

Applicant Name (first, middle, last): _____

Mailing Address (Line 1): _____

Mailing Address (Line 2): _____

City: _____ State/Province: _____

E-Mail: _____ Date of Birth: _____

Phone: _____ Fax: _____

Sex: Male Female Occupation: _____

Member Number: _____

Applying As (Please Check One):

Instructor Trainer Candidate

Instructor Trainer Crossover

Candidate Declaration:

As indicated by my signature below, I am mentally and physically prepared to enroll in the program detailed above. I fully understand and meet the course prerequisites for the rating I am applying for and I understand that acceptance into the program must be granted by First Response Training Department and is not guaranteed. In addition, the information I have provided on this application, including supporting documentation, is true and accurate to the best of my knowledge.

Signature: _____ Date: _____

Headquarters Approval (First Response Training Department):

The candidate on this application is approved/not approved for enrollment on the Instructor Trainer Workshop.

Signature: _____ Name: _____ Date: _____



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Instructor Trainer Application- Supporting Documentation Checklist

Directions: *The following supporting documentation must be submitted to HQ with the IT Application:*

IT/Course Director Application Checklist:	Details	Included with application
First Response Instructor certification	Copy of c-card or official agency documentation	
Details of IDC(s) staffed (Graduation Requirement), may be completed post course, prior to ratings being issued	Include dates, location, name and contact of conducting staff	
Verification of no QA issues with any agency within past 12 months	Required on official agency documentation	
Verification of all other agency Instructor ratings	Copy of c-card or official agency documentation	
Verification of number of students certified	Minimum of 10 First Response certifications issued. Minimum of 5 must be either Adult and Child Emergency Care or Child Emergency Care certifications.	

Candidate Declaration:

As indicated by my signature below, I am aware that any omissions in the required supporting documentation submitted will prevent approval of my application. I am aware of the minimum materials requirements for the program and am in possession of current copies of all which are not included in the program cost.

Signature: _____ Date: _____